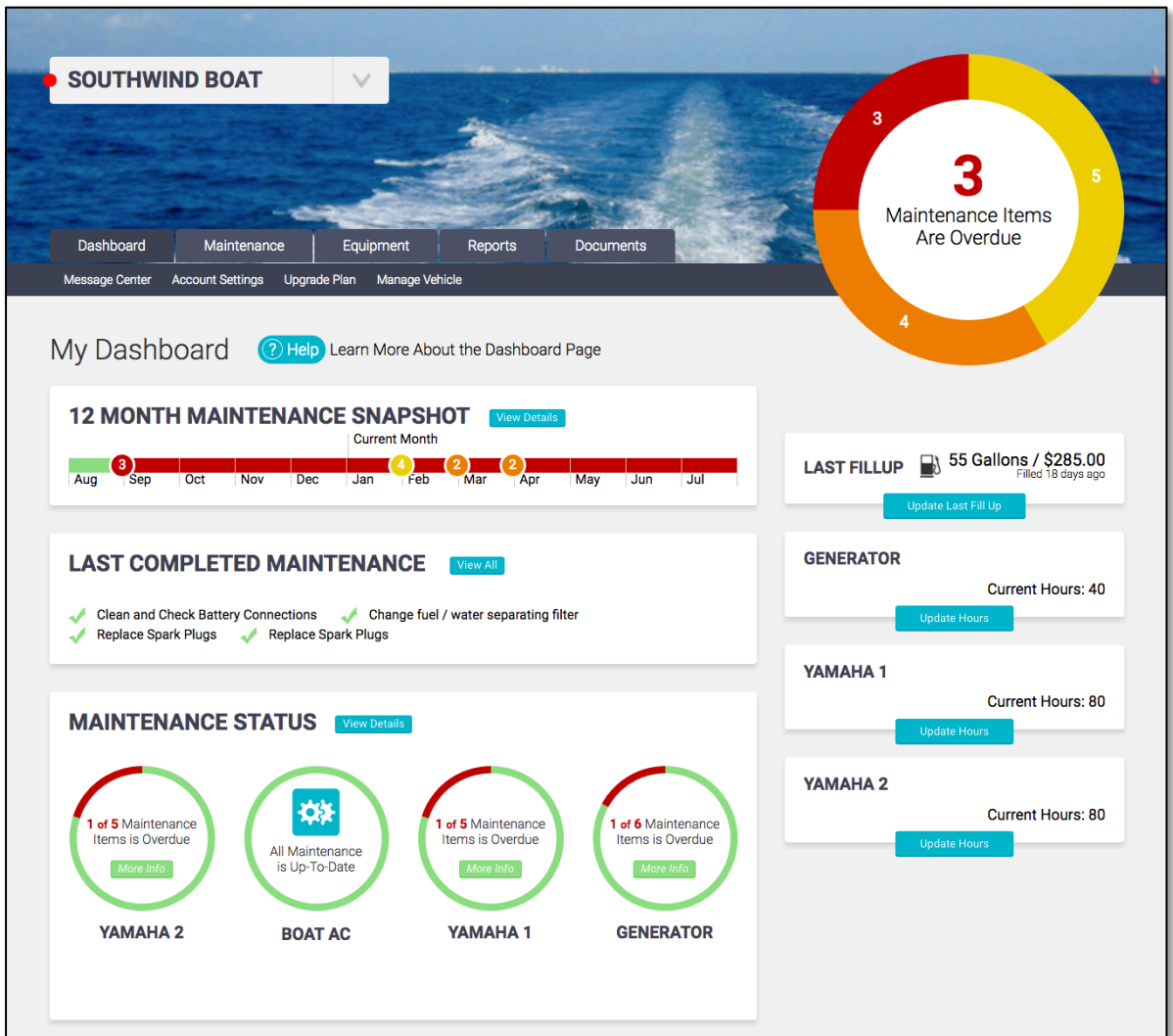


Utilize the Dashboard Overview

Learn how to read and use your dashboard

DASHBOARD OVERVIEW

The dashboard is a way for you to quickly see what may need your attention. It organizes past due schedule items and items that are coming do so you can see what's what. You can get the details for any of the information displayed by drilling down further, which we will cover in a moment. In addition there is a fuel chart that will show you over time your fuel efficiency.



SOUTHWIND BOAT

Dashboard Maintenance Equipment Reports Documents

Message Center Account Settings Upgrade Plan Manage Vehicle

3 Maintenance Items Are Overdue

My Dashboard [Help](#) Learn More About the Dashboard Page

12 MONTH MAINTENANCE SNAPSHOT [View Details](#)

Current Month


Aug 3 Sep Oct Nov Dec Jan 4 Feb 2 Mar 2 Apr May Jun Jul

LAST COMPLETED MAINTENANCE [View All](#)

- ✓ Clean and Check Battery Connections
- ✓ Change fuel / water separating filter
- ✓ Replace Spark Plugs
- ✓ Replace Spark Plugs

MAINTENANCE STATUS [View Details](#)

- YAMAHA 2**: 1 of 5 Maintenance Items is Overdue [More Info](#)
- BOAT AC**: All Maintenance is Up-To-Date
- YAMAHA 1**: 1 of 5 Maintenance Items is Overdue [More Info](#)
- GENERATOR**: 1 of 6 Maintenance Items is Overdue [More Info](#)

LAST FILLUP  55 Gallons / \$285.00 Filled 18 days ago

[Update Last Fill Up](#)

GENERATOR Current Hours: 40 [Update Hours](#)

YAMAHA 1 Current Hours: 80 [Update Hours](#)

YAMAHA 2 Current Hours: 80 [Update Hours](#)

GRAPHS

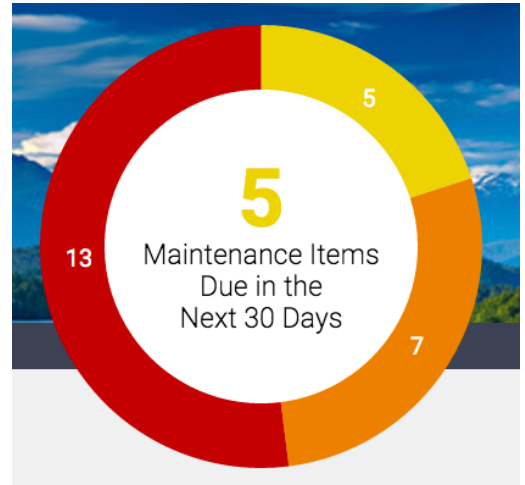
The pie chart will always be displayed at the top right of your dash board and provides three key pieces of information.

The legend of the pie chart is displayed in the center and changes to reflect all three colors

Red – indicates the number of items that are past due and need your attention.

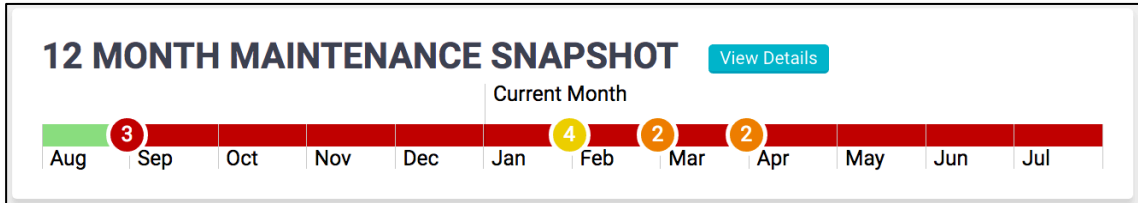
Yellow – Indicates items that are coming due in the next 30 days.

Orange – Indicates items that are coming due in the next 31 to 90 days



12 Month Snap Shot

This view will show you what is behind you as well as in front of you from a maintenance schedule perspective. Our current month will always be in the center so the left of the chart is past due (red circles) and the right of the chart is coming due. The color of the bar will always be red where there are items that are past due and need your attention.

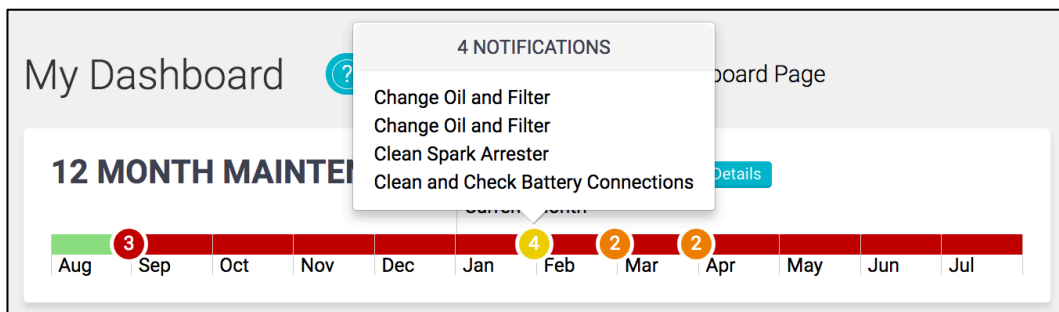


In the example above – assume it is currently mid January

Red Circles - Indicate the number of items past due in that particular month. So in the example above there are 3 scheduled maintenance items from LAST September that were not performed and are past due.

Yellow Circles – indicate the number of items due in the next 30 days and will show up in the next month. Four items coming due in this case.

Orange Circles – indicate the number of items due in the next 31-90 days and will show up in the next two months. Four items coming due here as well.

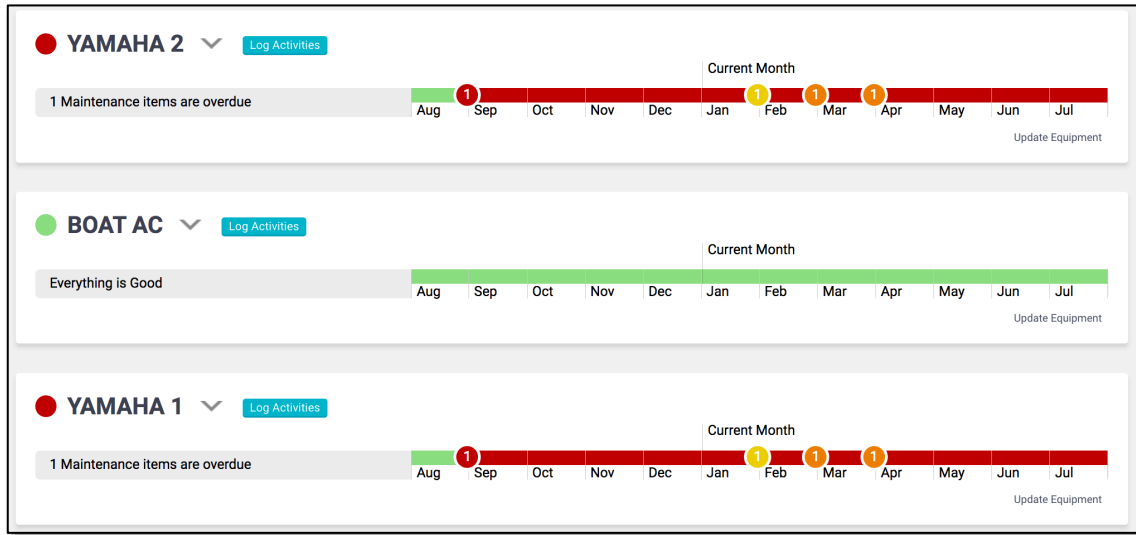


By hovering your mouse over the colored circle you can see exactly what the items are. In this case you see repeated items because this particular boat has two engines.

12 Month Snapshot Detail By Equipment

To drill down into the next level of detail to see what exactly is what is past due and what is coming due, you can Click the View Details button which will take you to the "View Schedule" Page under the "Equipment Tab"

[View Details](#)



This view will show you the same 12 month snapshot format from the dashboard, but there will be a bar chart for each piece of equipment. In the above example for YAMAHA 2:

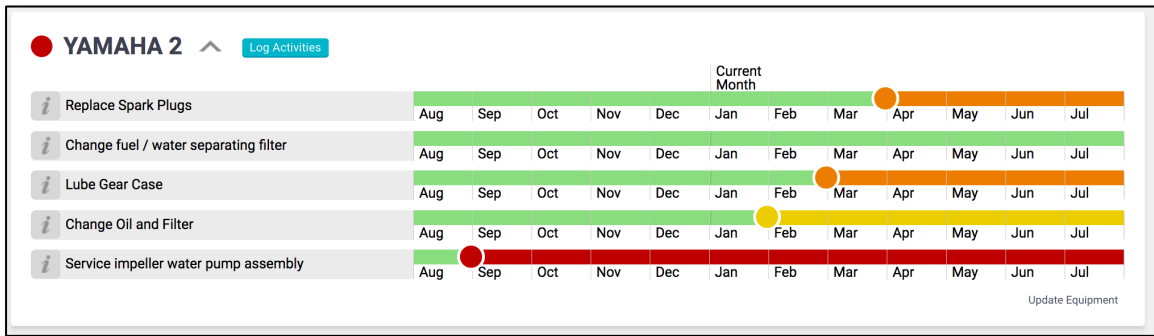
- The red circle indicate something is past due from September.
- The orange circles indicates two items are coming due in March and April. And the yellow indicating something due next month.
- The bar is red from the first past due item going forward in time.

Here you can also over over each circle to see what it represents. You can get to the next level of detail for each piece of equipment by hitting the down arrow icon.



12 Month Snap Shot Detail By Maintenance Task

By drilling down on the YAMAHA 2 engine example, you will get this snapshot which will show you the same information by maintenance task in your schedule for that piece of equipment.



You read this view just like the other 12 month snapshots. You can now see at this level of detail exactly which item is coming due in April, Which items is past due from September etc.



By Selecting the Information Icon at the beginning of each line item you can see when the activity was last performed and when it's due next.

You can also enter a maintenance log entry for this activity right from here.

Replace Spark Plugs ×

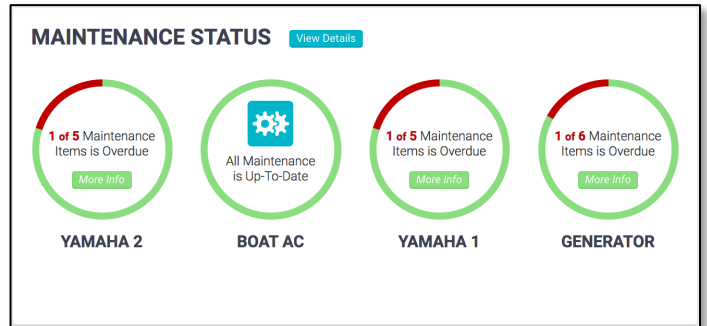
Equipment Yamaha 2
How Often Every 1 Years
Last Performed Date 04/15/2016
Next Due Date 04/15/2017
Next Hours Due 160

[Update Schedule](#)
[Maintenance Entry](#)

Close

Maintenance Status View

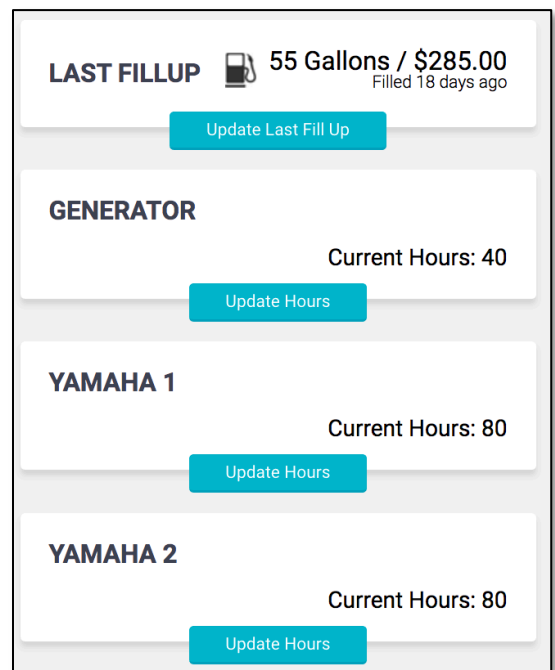
This view will quickly show you the status of any past due items by each piece of equipment you have defined in your schedule. You can quickly see how many activities out of the total activities you have defined are past due. Or that in fact none are past due.



Fuel and Hours Equipment Updates

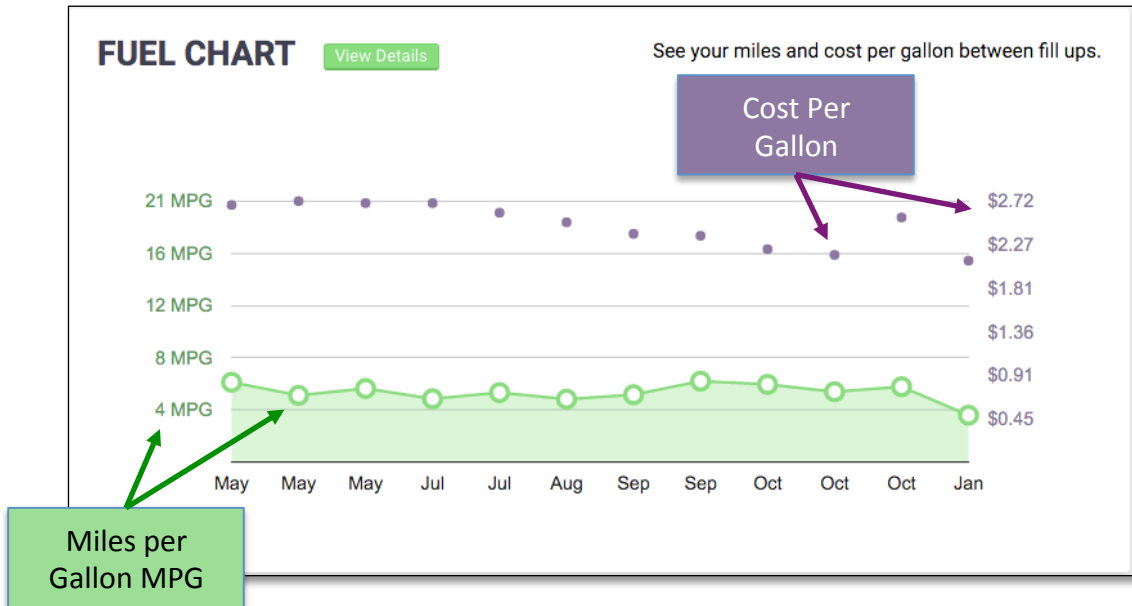
These modules on the dashboard allow you see what the current hour are for each piece of equipment in which you are tracking hours. You can update the hours by clicking the update hours button.

You can also update your last fuel fill up by using the last fill up module.



Fuel Chart View – vehicles that track miles only

This view will show you how your vehicle is consuming fuel over time. You can use this information to make several adjustments that have an impact on how efficient your vehicle is on fuel usage.



The chart will show each fueling you perform, when they occur in the same month you will see the month repeated on the chart as in the example above. You can further view the details by clicking on the “View Details” button which will take you to the Fuel Log